

Finance Committee Meeting Minutes

City of Manchester

January 20th, 2026

Present: Mayor Hobbs, Vice Mayor Messick, Alderman Crosslin, Alderman Parsley, Finance Director Anthony Burrows, Rec Center Director AJ Fox, Sr. Accountant Kelley Weber, Assistant Police Chief Dale Robertson, Katie Northcott and John Coffelt.

The Manchester City Finance Committee held its regularly called meeting on January 20th, at 4:00 p.m. in the board room at Manchester City Hall.

- 1) The meeting was called to order by Alderman Crosslin, Chairman of the Committee.
- 2) On a motion by Vice Mayor Messick, and seconded by Alderman Parsley the agenda was approved as written 3 - 0.
- 3) On a motion made by Vice Mayor Messick, and seconded by Alderman Parsley the minutes of the November 18th Finance Committee Meeting were unanimously approved 3 - 0.
- 4) There were no public comments.
- 5) Public Works submitted a funding request for an asphalt heating box used in road repair. After some discussion a motion was made to approve the purchase by Vice Mayor Messick. Motion seconded by Alderman Parsley. Motion passed 3-0.
- 6) The Recreation Center requested funding for repairs of the gymnasium hardwood floor. This is a known problem discussed prior to this meeting. On a motion to approve the repairs by Alderman Parsley and seconded by Vice Mayor Messick the request was approved 3-0.
- 7) The Finance Director discussed the status of the current ongoing software upgrades, but also introduced the topic of replacing the main accounting system with the newer software known as Incode 10. This was for information only. The item is to be brought up in future Committee meetings with cost estimates discussed at such time.
- 8) A couple of items were added to the agenda: a) software service contract with Ben Lomand in the amount \$19,959 was reviewed. The software was for cybersecurity items. A motion to approve was made by Alderman Parsley; seconded by Vice Mayor Messick. The motion passed 3-0. Item b) Alderman Crosslin revisited the Committee's stance on funding the Chamber of Commerce. He provided clarification that the Committee was not opposed to providing funding to the COC but wanted more details on how the money would be used in promoting Tourism in the City, and asked to the COC to make a formal request but provide more details. The discussion was for information only. No further action at this time.

9) The last item was for adjournment. Motion made by Vice Mayor Messick and seconded by Alderman Parsley. Motion passed unanimously. Meeting adjourned @ 4:30pm.



Finance Committee Chairperson

2-17-26

Date



Finance Director

2/17/26

Date